

Great and Little Plumstead

P a r i s h C o u n c i l

A Meeting of Great & Little Plumstead Parish Council was held on Monday 8th April 2024 at 7.00pm at Little Plumstead Village Hall

PRESENT: Mr J Wiley (Chairman)

Mrs M Bullen

Mrs L Carty

Mr R Claxton

Mr G Edwards

Mr R Heath

Mrs J Jones

Mr P Knowles

Mrs T Scott (Clerk)

- **Police Report** – February 2024 -Thorpe End – 3, Little Plumstead – 3, Great Plumstead - 0
- **County Councillor Report** – There were some unexpected encounters regarding the trial holes and this study, namely the National Grid pipe. This issue has been overcome and the team have now received the trial hole data and plan to work this next week to adjust the drainage model to accommodate the pipe and other matters. The team leading the work are hoping to then have a meeting with the landowners to discuss options. Flooding issues on Hospital Road has also been looked at. The next round of Highways and Environmental funding is now open, if there are any schemes that the Parish Council knows of, these should be discussed with Councillor Mackie. The latest briefing regarding the Norwich Western Link is available on the Norfolk County Council website. The latest edition of the Your Norfolk Magazine is available and residents should have received a copy, or this is available on the Norfolk County Council website. Nominations for the new Rural Business Awards in partnership with the RNAA is open until 19th April. Improved buses to Thorpe End via the City5 Service with later services and earlier morning services starting on 15th April. The bus fares have been capped by the government to £2 until 31st December 2024. *Councillor Heath confirmed that the road conditions on Hospital Road (outside of the Octagon entrance) are worsening due to the standing water. Councillor Bullen confirmed that there is a very large pot hole under the Hare Road flood, together with the road from Hare Road to Toad Lane is a very bad condition. The road needs to also be cleared of silt. Councillor Knowles asked for Councillor Mackie to pass along compliments to the Highways team who resurfaced the Plumstead Road in Thorpe End for a job well done.*
- **District Councillor Report** –
- **Public Participation** – A parishioner is setting up a speed water scheme for the area. If anyone would like to help out please get in touch with the Clerk at clerk@plumsteads.co.uk so that the details can be collated and passed over.

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Vincent and Cawdron

2. DECLARATIONS OF INTEREST

Planning – 2024/0845 - All Councillors due to the Parish Council’s planning application

Planning – 20222010 – Councillor Jones

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 11th MARCH 2024

Proposed – Councillor Jones. Seconded – Councillor Carty. All agreed.

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

The Clerk has received a response from the St Benet’s Trust for Little Plumstead Primary Academy. Unfortunately the weed spraying on the new carpark did not take place last year when it should have. The Trust have prompted the school to undertake these works. Broad Lane, Little Plumstead has been requested as an additional site for the SAM2.

5. TO RECEIVE CORRESPONDENCE

- a. Norwich Western Link Project Update – This has now been submitted to Norfolk County Council. After a validation period the planning authority will then publish the planning application document online.
- b. Adoption of the Greater Norwich Local Plan – Broadland District Council has adopted the Greater Norwich Local Plan. Copies of the plan will be available at www.gnlp.org.uk or at the Broadland DC offices.
- c. Meeting with NCC Education Team – The Councillors are invited to attend a meeting with the NCC Education Team on either the 18th April or 24th April. This meeting is to discuss the school provision for the local district area.

6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

20222010	Land East of Hare Road, Great Plumstead	Erection of seven single storey dwellings	
2024/0703	Land between Orchard Cottage and Oak House, Toad Lane, Great Plumstead	Erection of replacement storage building for fireworks business	No comments
2024/0701	The Nurseries, Smee Lane, Great Plumstead	Single storey rear extension & internal alterations	No comments
2024/0845	Great Plumstead Recreational Area Church Road Great Plumstead Norfolk NR13 5AB	Construction of a new set of amenity buildings & activity spaces to replace	No comments

		the existing facilities, including new fencing & surface treatments	
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For information – 20211743 – Land North of Smee Lane, Great Plumstead – The Clerk will speak to the planning officer to see if there is further information about the school provision. The Parish Council will also speak with the planning officer to start the discussion about the Section 106 Agreement and ensure that any funds are directed to either identified parish projects or to allow the monies to be parish wide for future projects. The Councillors will also review the application to ensure that the parking provision for the different types of houses meet the Neighbourhood Plan requirement.

7. TO DISCUSS PARISH PROJECTS

a. TO DISCUSS AND AGREE THE REPAIRS TO THE TRIM TRAIL IN PADGATE PLAY AREA

Two quotes have been received. The Parish Council agreed to go with RJW Carpentry. The quote is for replacement support pieces on either side and one upright post on the trim trail, total cost £450. The Clerk will ask for the work to be undertaken as soon as possible. Proposed – Councillor Bullen. Seconded – Councillor Knowles. All agreed.

b. TO DISCUSS AND AGREE THE INSTALLATION OF A NEW SHED IN THE WALLED GARDEN, LITTLE PLUMSTEAD

The Committee at the Walled Garden has asked if the Parish Council will allow them to install a large shed behind the shop (not blocking up the back entrance to the Walled Garden). The Parish Council has no problems with this requested but asked if they can provide a new plan showing all the sheds/greenhouses etc which are located in the Garden which belong to the Committee. Proposed – Councillor Heath. Seconded – Councillor Jones. All agreed.

Clerk also confirmed that unfortunately the works to the new school carpark were not undertaken last year to clear away the weeds and ivy but this has been chased again. Hopefully this will be done soon.

c. TO DISCUSS THE GREAT PLUMSTEAD RECREATIONAL GROUND PROJECT

The District Councillor confirmed that he had received the following comments from a parishioner about the Project –

The amount of land lost to the changing rooms – The Parish Council ask all parishioners to view the planning application online to view the plans included. The Councillors have worked to ensure that there is minimal lost of playing field for the changing rooms. The loss does not affect the space provided for football or the ability for groups to host events like the Fireworks Night and the May Day Fayre.

Field will be developed – With the provision of changing rooms the Parish Council do not have any plans to developed the area further. The Changing Rooms will ensure that the field will be used for sports in the future.

How the development is being funded – the monies for the development are generated from Community Infrastructure Levy and Section 106. The Section 106 monies are directed to the Recreational Area and have to be spent here. No precept monies are being used to fund the development,

Dogs Banned – The Parish Council will not be banning dogs from the field once the development is completed. As previously stated by the Parish Council dogs may be banned in the future should people continue to leave their dogs’ mess around the field and also let them into the childrens’ play areas.

Sport England have responded to the planning application, with no material objection. They did submit a few comments which we have shared with David Bullen Limited and are discussing. The Councillors and Ben Bullen (Project Manager) will go through the comments raised and whether any adjustments need to be made to the application.

d. TO DISCUSS THE QUOTES RECEIVED FOR INSTALLATION OF THE BENCHES AROUND THE PARISH

A quote has been received to install the 3 benches into Thorpe End. The total cost for all three benches installation is £195. The Councillors agreed to go with this quote from Mark Appleford. It was noted that there is a plaque on one of the benches which will need to be removed and reinstalled on the new bench. Proposed – Councillor Knowles. Seconded – Councillor Jones. All agreed.

8. SUCCESSION PLANNING FOR THE PARISH COUNCIL’S ASSETS AND MAINTENANCE

The Parish Council have started to think about the future and planning for when there are changes with Councillors etc. The Parish Council is responsible for a large amount of assets which need to be regularly inspected and maintained.

9. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West	£30,922.61	29.02.2024
Bank Balance	Scottish Widows	£41,342.71	31.03.2024
Bank Balance	Broadland Deposit Account	£316,359.96	31.03.2023
<u>Payments</u>			
T Scott		Salary and expenses	£1,330.40
HMRC		Monthly Payment	£105.54
Norfolk Pension Scheme		Monthly Payment	£435.75

Norfolk Parish Training & Support	Annual subscription	£545.00
Anglian Water	Water Rates	£158.08
Norfolk Parish Training & Support	Grant Training	£40.00
	TOTAL	£2,614.77
<u>Receipts</u>		
	TOTAL	£0.00
Outstanding Cheques		
	TOTAL	£0.00
Current Account Balance after above payments made and outstanding cheques cleared will be approximately		
		£28,307.84
* already included in the accounts stated above		

Proposed – Councillor Edwards, Seconded – Councillor Claxton. All Agreed

Bank Balance	Unity Bank	£18,281.11	08.04.2024
<u>Payments</u>			
Planning Portal	Great Plumstead Recreational Project	£1798*	
David Bullen Limited	Great Plumstead Recreational Project	£578*	
Norwich City Services Limited	Sandhole Lane Clearance	£863.68	
	TOTAL	£863.68	
<u>Receipts</u>			
	TOTAL	£0.00	
Outstanding Cheques			
	TOTAL	£0.00	
Current Account Balance after above payments made and outstanding cheques cleared will be approximately			
			£17,417.43
* already included in the accounts stated above			

Proposed – Councillor Heath, Seconded – Councillors Bullen. All agreed.

The Councillors asked if NCSL would be available to inspect the Bus Shelters and Village Signs. The Clerk will ask.

- a. **TO DISCUSS THE BROADLAND DEPOSIT ACCOUNT AND THE RISK POSED**
The Parish Council received the response from Broadland District Council regarding the Broadland Deposit Account – The Council’s revenue and capital budgets for 24/25 were approved at the council meeting on 22nd February and will be delivered without the need for council borrowing. The authority therefore remains debt free.

The Councillors discussed when and how we should be drawing down the monies held in the Broadland Deposit Account. It was agreed that all monies will be transferred to the Parish Council accounts before the contracts are agreed to minimise the risk of any loss.

10. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 13th May 2024 at 7.00pm at Great Plumstead Village Hall

11. TO RECEIVE ITEMS FOR THE NEXT AGENDA

There being no further business the meeting closed.

Signed:

Chairman

Date:

DRAFT