

Great and Little Plumstead

P a r i s h C o u n c i l

**A Meeting of Great & Little Plumstead Parish Council was held on Monday 11th March 2024
at 7.00pm at St David's, Thorpe End**

PRESENT: Mr J Wiley (Chairman) Mr A Cawdron
Mrs L Carty Mr R Claxton
Mr G Edwards Mr R Heath
Mrs J Jones Mr P Knowles
Mrs T Scott (Clerk)

- **Police Report** –January 2024- Thorpe End – 3, Little Plumstead – 10, Great Plumstead - 2
- **County Councillor Report** – Councillor Mackie confirmed that he followed up on the request from Councillor Jones regarding Hare Road and the nearby field flooding again. Highway officers are going to provide Councillor Mackie with an update, this will be reported back soon. The new signage at the church carpark will be funded by Councillor Mackie's Highways allowance. The signage will indicate that it can be used by the church, school and walled garden to try and reduce the parking issues on the road leading to the School and the Walled Garden. Councillor Mackie has been following up the request for paths on some of the new Broadland Business Park which was raised by Councillor Bullen, this falls under Councillor Proctor's area. There is no current plans for additional paths and it has been advised the Postwick Parish Council need to put them forward as part of the building conditions and requirements. Councillor Mackie has asked for officers to explore this further and Richard Pearson (Highways) is going to discuss this with the neighbouring highways team. *The flooding on the junction of Toad Lane and Broad Lane, Little Plumstead has improved and it would appear that Highways have undertaken works. The Councillors asked if it could be reported what works were undertaken.*
- **District Councillor Report** – The medical centre on Broad Lane has been approved. Technical design work on the foot/cycle path both on Broad Lane and Plumstead Road is ongoing with Highways, and approval is subject to NCH timescales. Saffron Homes are aiming to submit housing proposals to Broadland in late spring/early summer. The Greater Norwich Local Plan is due for adoption soon. The Inspectors have now concluded that with the recommended modifications the plan is sound. The decision will go to Broadland DC on 28th March 2024, after adoption there will be a 6 week legal challenge period. The Norfolk Police and Crime Commissioner election will be on 2nd May 2024 and the UK General Election will be held before 18th January 2025. Voted ID requirements are in place and a list of acceptable types of ID are on the BDC website. Electors can now apply online for an absent vote which includes postal votes and proxy votes. Broadland DC will be running World Café's for Health and Wellbeing in the district. The aim is to bring people together in an informal, welcoming environment to have a conversation based on a particular topic. The first one in Broadland will be held in Reepham in May 2024. Broadland DC is making a new grant available via the communities' team for Broadland residents. The Play Streets Grant,

which is now open, allows communities to apply for up to £75 to purchase low cost items such as games, sporting equipment, and for promotional activity, around short regular road closures for free, child led play, stewarded by residents. More information and advice is available at www.playingout.net. Broadland DC has agreed the Broadland District Council Plan for 2024-2028 which identifies key priorities, aims and activities for the next 4 years. This is supported by a separate document, the Delivery Plan, which gives more detail on the planned programme of works for 2024-2026 and comes into effect from April 2024. Broadland DC has increased its Council Tax for a Band D property by £5 taking it to £134.91 for the year 2024/2025. This is due to rising costs and the desire to keep delivering high quality services. Over the next few years the Council will need to find further savings or additional income because the level of government funding is not expected to keep pace with inflation. The amount of Council Tax collected for 2024/25 will amount of just over £6.6m. The estimated cost of providing services is just under £14m, and the remaining funds required are expected to come from government grants and business rates. Broadland DC has voted against a motion to give support for the Norwich Western Link at the Main Council meeting on 22nd February 2024. A new policy has been drawn up for people experiencing domestic abuse, Broadland DC is seeking accreditation from the Domestic Abuse Housing Alliance. An average of 13 cases of domestic abuse per month were recorded for both Broadland DC and South Norfolk Council in 2023. Broadland DC will be running a litter pick scheme in the district from 1st March to 31st May 2024. More information is on the Broadland website. Broadland DC has been shortlisted for a Local Government award for its work on Nutrient Neutrality.

- **Public Participation** – A parishioner is looking to set up a community watch scheme for the area. Volunteers are needed, if you would like to get involved please get in touch. Councillor Heath has confirmed that he has looked at Broad Lane, Little Plumstead to see if the SAM2 sign could be located on there to help with the speeding issues. It was confirmed that the Parish Council has to apply to Highways for approval.

AGENDA

1. APOLOGIES FOR ABSENCE

Councillor Bullen and Vincent

2. DECLARATIONS OF INTEREST

Councillor Heath – 7b

3. TO APPROVE AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON MONDAY 12TH FEBRUARY 2024

Agreed. Proposed – Councillor Claxton. Seconded – Councillor Heath.

4. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA: FOR INFORMATION ONLY

None

5. TO RECEIVE CORRESPONDENCE

- **Road Closure – Footpath south of Padgate to Seppings Way** – Footpath south from its junction with Padgate to Seppings Way in Thorpe End to facilitate drainage works. Closure from 12th to 15th March 2024.
- **Road Closure – Plumstead Road, Thorpe End** – Plumstead Road from 22m east of the stop lines at the level crossing for 360m westwards in Thorpe End to facilitate carriageway resurfacing. Closure from 20th to 22nd 2024 between 7am to 6pm.

6. TO CONSIDER PLANNING APPLICATIONS

The Parish Council made the following comments on planning applications:

2023/3845	Little Plumstead Hospital, Hospital Road, Little Plumstead	Replacement hard-standing with a new carpark surface with 30 bays. Filter strip swale and pond/wetland and concrete manhole soakaway	<p>The column height is 8 metres which seems industrial and is added to existing lighting posts (without details). The clearance of the vegetation the neighbouring houses have been light flooded, the level of noise disturbance at night has grown and the existing lighting has not been of "dark skies" quality or switched off. The application should take account of the dark skies policy.</p> <p>We repeat our previous objections on this application namely that the car park should and could have a porous covering to reduce surface water run off, (which already appears to be affecting neighbouring properties from existing hardstanding materials), no provision for disabled parking identified, no cycle rack provision, spaces are small for modern cars. Should this actually be a new car park application rather than an application for a surface covering? The external lighting, there is no information as to whether this will be switched off at all, also impacting</p>
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			neighbours and vehicle movement screening, for headlights at night, should also be properly considered.
2024/0614	Unit 1, Railway Farm, Norwich Road, Little Plumstead	Change of use from agricultural buildings to mixed commercial use for storage	The application is worded a change of use from agricultural to industrial storage. The building was never placed into agricultural use in the first instance and the external car park is frequently full of cars and the driveway full of lorries servicing a Hexeal development. This application is trying to legalise a commercial use that should have been the subject of an enforcement notice in the first place. Why there has been no application for staff facilities and welfare is beyond me. The application form is therefore an untruth and should be a retrospective application.
2024/0257	Little Plumstead C of E Primary School	Installation of solar energy system to include solar PV panels positioned on roof of school with a three phase inverter to be installed	No objections.

7. TO DISCUSS PARISH PROJECTS

a. GREAT PLUMSTEAD RECREATIONAL PROJECT – SUBMISSION OF PLANNING APPLICATION AND UPDATE

The planning application has been submitted to Broadland District Council. It was discussed that the red line plan might be incorrect and needs to only include the buildings not the entire site. The name on the planning application needs to be changed to “Great Plumstead Recreational Area” rather than the Great Plumstead Bowls Club. Councillor Knowles confirmed that the ecological report is currently being completed and will be submitted asap. The Councillors confirmed that the Clerk can pay the planning application fee now and the changes will be made afterwards to ensure that there are no holdups.

b. GREAT PLUMSTEAD ALLOTMENTS – IDEAS RAISED BY THE PLOT HOLDERS

Councillor Heath and the Clerk met with some of the allotment holders last week to discuss the new Parish Council rep, maintenance issues, possible projects for the allotments and to give the allotment holders a chance to meet and discuss anything else. The projects which the allotment holders came up with were: new gate/signs

on gates/rabbit proof fencing/water tap/skip day. The Councillors were fine with any of these projects but were concerned about the skip day as it would be very difficult to police and manage. The Clerk will cost up the ideas and report back to the Parish Council. Councillor Heath confirmed that the ivy by the water butts on the allotments (next to the bus shelter) has been cut and is dying. This will be removed but will take time as there is a lot to remove.

c. PADGATE PLAY AREA – REVISED QUOTES HAVE BEEN RECEIVED

Delayed to next meeting.

8. TO DISCUSS REVIEWING THE NEIGHBOURHOOD PLAN

The Neighbourhood Plan is coming up for its next review. The Councillors discussed having a pre-meeting to look through this in its entirety. The Clerk will circulate an electronic copy for their review and book in a meeting.

9. TO AGREE PAYMENTS IN ACCORDANCE WITH THE BUDGET AS LISTED

The following accounts were agreed in accordance with the Budget:

Payments

Bank Balance	Nat West	£30,922.61	29.02.2024
Bank Balance	Scottish Widows	£41,342.71	29.02.2024
Bank Balance	Broadland Deposit Account	£316,359.96	31.03.2023
<u>Payments</u>			
T Scott		Salary and expenses	£1,311.62
HMRC		Monthly Payment	£114.32
Norfolk Pension Scheme		Monthly Payment	£435.75
Thorpe End Village Hall		Hire Fee	£34.00
Richard Claxton		Refund - Tape	£10.38
T Scott		Refund - Innershed	£57.00
		TOTAL	£1,963.07
<u>Receipts</u>			
		TOTAL	£0.00
Outstanding Cheques			
St David's Church, TE		Hire Charges - Annual	136.00
HMRC		Monthly Payment	£114.52
Norfolk Pension Scheme		Monthly Payment	£435.75
Norfolk Parish Training & Support		Training	£106.00
Information Commissioner		Annual Fee	£40.00
Andrew Cawdron		Refund - Trees and accessories	£321.08
E.A.S		Pitch Marking	£162.00
NSALG		Membership	45.00
		TOTAL	£1,360.35
Current Account Balance after above payments made and outstanding cheques cleared will be approximately			

				£27,599.19
* already included in the accounts stated above				

Proposed – Councillor Edwards. Seconded – Councillor Jones. All agreed.

Bank Balance	Unity Bank		£29,075.86	11.03.2024
<u>Payments</u>				
David Bullen Limited		Great Plumstead Recreational Project		£4,200.00
			TOTAL	£4,200.00
<u>Receipts</u>				
			TOTAL	£0.00
Outstanding Cheques				
			TOTAL	£0.00
Current Account Balance after above payments made and outstanding cheques cleared will be approximately				
				£24,875.86
* already included in the accounts stated above				

Proposed – Councillor Knowles. Seconded – Councillor Heath. All agreed.

10. TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING OF GREAT AND LITTLE PLUMSTEAD PARISH COUNCIL

The date of the next meeting is Monday 8th April 2024 at 7.00pm at Little Plumstead Village Hall

11. TO RECEIVE ITEMS FOR THE NEXT AGENDA

Walled Garden – Men’s Shed

Broadland Deposit Account – Update

There being no further business the meeting closed.

Signed:

Chairman

Date: